

**PROGRAM BOOK FOR
SHORT TERM INTERNSHIP**

**Submitted in accordance with the requirement for the Degree of
BACHELOR OF SCIENCE**



**Submitted by
GURINDAPALLI.EUNICE**

Reg. No: OAM202101458493

Hall Ticket No: Y213158006

PERIOD OF INTERNSHIP FROM : MAY TO : JULY

NAME OF THE ORGANIZATION : SALESFORCE DEVELOPER

**Under the Guidance of
Mrs. K. Vidhyadhari.**

DEPARTMENT OF BOTANY

ST. ANN'S COLLEGE FOR WOMEN

(AFFILIATED TO ACHARYA NAGARJUNA UNIVERSITY) GORANTLA, GUNTUR-34.

ANDHRA PRADESH.

2022 - 2023.

**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION
(A STATUTORY BODY OF GOVERNMENT OF ANDHRAPRADESH).**

An Internship Report on

Smart Intern ; Salesforce Developer.

(Title of the Internship)

Submitted in accordance with the requirement for the degree of

Bsc. Biotechnology [BBC]

Under the Faculty Guideship of

Mrs. K. Vidyadhari.

(Name of the Faculty Guide)

Department of

Botany. St. Ann's college for Women.

(Name of the College)

Submitted by:

G. Eunice

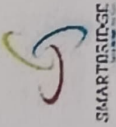
(Name of the Student)

Reg.No: Y213158006.

Department of

BSC. [BBC]. St. Ann's college for Women.

(Name of the College)



CERTIFICATE OF COMPLETION

July 11, 2023

Gurindapalli Eunice

Salesforce Developer Virtual Internship

During the 8 Weeks period of Virtual Internship (**April-May 2023**), Gurindapalli Eunice has completed the following
Salesforce Trailhead modules

Salesforce Fundamentals
Organizational Setup
Relationship & Process Automation
Types Of Flows & Security
Apex, Testing & Debugging
VS Code Setup & CLI Setup
Lightning Web Components (LWC) & API

Developer Super Set

Certificate ID: SISFVIPAD2022-56573 | Verify this certificate @ https://smartinternz.com/internships/salesforce_certificates/e1c4c7ca3a3cc2a8c8816b53b1c8c92e

Shri Buddha Chandraseker

Chief Coordinating Officer(CCO),
NEAT Cell-AICTE

Mr Amarender Katkam

Founder & CEO, TheSmartBridge &
SmartInternz

PROGRAM BOOK FOR
SHORT-TERM INTERNSHIP
(Onsite / Virtual)

Name of the Student: Gurindapalli Eunice

Name of the College: St. Ann's College for women

Registration Number: 4213158006

Period of Internship: From: May To: July

Name & Address of the Intern Organization: smart Intern

Acharya Nagarjuna **University**
YEAR

Student's Declaration

I, Eunice Gurindapalli a student of III BBC
Program, Reg. No. Y213158006 of the Department of Biotechnology
College do hereby declare that I have completed the mandatory internship
from May to July in Smart Intern (Name of
the intern organization) under the Faculty Guideship of
Mrs. k. vidhyadhari (Name of the Faculty Guide), Department of
Botany, St. Ann's College for women
(Name of the College)

G. Eunice 28-8-2023
(Signature and Date)

Official Certification

This is to certify that Gurindapalli Eunice (Name of the student) Reg. No. 4213158006 has completed his/her Internship in Online smart intern (Name of the Intern Organization) on Salesforce Developer (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Biotechnology in the Department of St. Ann's college for women (Name of the College).

This is accepted for evaluation.

G. Eunice.

(Signatory with Date and Seal)

Endorsements

Faculty Guide

K. Vidyeshari

Head of the Department

K. Vidyeshari
Head of Dept. of Botany
St. Ann's College for Women
GORANTLA, GUNTUR-522034.

Principal

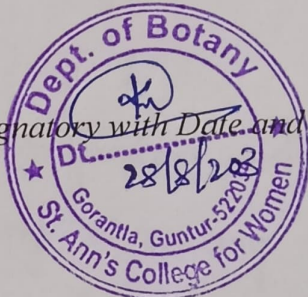
[Signature]
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Certificate from Intern Organization

This is to certify that Gurindapalli. Eunice (Name of the intern)
Reg. No. Y213158006 of St. Ann's College for women (Name of the
College) underwent internship in Salesforce (Name of the
Intern Organization) from May to July

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

Authorized Signatory with Date and Seal



Acknowledgements

The internship opportunity I had at Salesforce was a great chance for learning and professional development. Therefore, I consider myself as a very lucky individual as I was provided with an opportunity to be a part of it. I am also grateful for having a chance to meet so many wonderful people and professionals who led me through this internship period.

Bearing in mind previously I am using this opportunity to express my deepest gratitude and special thanks to Salesforce who in spite of being extra-ordinary busy with to guide out of my project at their esteemed organization.

I express my deepest thanks to my organizer Vidhya mam for taking part in useful decision and giving necessary advices and wonderful guidance and arranged all facilities to make our life easier.

It is my radiant sentiment to place on record my best regards, deepest sense of gratitude to Mrs. K. Vidhyadhari, she is a Botany lecturer in our college for their careful and precious guidance.

I perceive as this opportunity as a big milestone in my career development. I will continue to work on their improvement, in order to attain desired career objectives. Hope to continue cooperation with all of you in the future.

Sincerely,

Place: Guntur

Name of student
G. Eunice

Contents

- 1, Executive Summary
- 2, Overview of the Organization
- 3, Internship Part
- 4, Weekly Report
- 5, Outcomes description.

CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

As in any internship, the goal is to leave having learned something how the new one is created. I can say that this is an understatement for my summer at Salesforce. I was, fortunately, able to apply my previous experience and knowledge that I have learned in the classroom and apply it to a real world experience. At the beginning of the program, I identified some short term goals that I wanted to achieve by the end of my Internship. I have been working towards these networking. Trailhead process I feel that I have contributed meaningfully to my team and improved upon my presentation skills to varying levels on managements. I also become so much closer to becoming a ranger on a trailhead. I am currently closed to becoming a mountaineer. I learned how to use new applications, such as Quip, Pardot, Slack and Vidyard, just to name a few, I can now take these new skills and apply them in my Senior year and after graduation. Communication is ever evolving in the post pandemic world, so, it is imperative to

Keep my communication skills also improved throughout the summer; I learned how crucial it is to reply promptly to coworkers. Especially in this virtual world. I received so much feedback on my work and presentations that I can now apply to my future endeavors useful aspect of my time at Salesforce

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

* An organization is a group of people working together to achieve the specified goal. A manager can play a central role in grouping the people activities

* The mission statement communicates the purpose of the organization. The vision statement provides insight into what the company hopes to achieve or become be in the future the values statement core principles and the ethics

* Contrary to popular belief, an internship isn't about organising a filling (or) fetching coffee for you boss the responsibilities of an intern has evolved

* An organisation structure defines how activities such as task allocation, co-ordination and supervision are directed toward's organisational aims.

* Interns are high school or college students and recent graduates looking to gain experience with a company in a field that piques their interest and possibly leads to future employment.

* A Company's market share is its portion of total sales in relation to the market (or) industry in which it operates

If you want to examine it in which it operates. If you it can be a fiscal quarter, year or multiple years.

* Future is always unpredictable, though it is an important aspect for planning for an organization it is going to be different than what exists today and from what is expected now in market value.


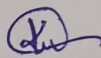




CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Having task for interns prepared can help you ensure you are providing your interns with an enriching learning experience. There may be times when your interns complete their primary duties and need additional work. By giving them a long list of possible work they can do, you can ensure your interns are keeping busy. Likewise, having these tasks prepared is helpful when you are busy with your own work. Rather than coming up with a job on the spot, you can tell your interns to refer to their task list. Having back up projects and work for them to do helps them continue growing in their role and makes your job easier overall. If your team is starting a new project, you can ask an intern to do some preliminary research for it. This is a very helpful task to give an intern since it can help them improve their research skills, which are important for any profession. Ask them to figure out things, like the resources, budget and timeline you would need for a project. Ask your interns to use their spare time to research competitors.

This is a great way for your company to keep up with what's going on in your industry. They can also look in to recent market trends to help your business stay current. Public speaking is a useful skill for many professionals to have. Help your interns develop these skills by asking them to be in charge of presenting at your next meeting. Creating a presentation can also help them become more familiar with power point programs. Knowing how to use spreadsheet software can be a useful skill in many professions.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 8/5/23	First of all open google chrome and type trailhead login then we will enroll the salesforce registration process & join in telegram link	To know how to registered salesforce trailhead	
Day - 2 9/5/23	Then the developer can be send some important data later to click that notification to start the learning process with the salesforce trailhead	Learn the skills they need to be succeed.	
Day - 3 10/5/23	To Register salesforce we can see the profile then we can fill the details to earn points and badges	To earn some badges and the points	
Day - 4 11/5/23	1) Data security trailhead 2) salesforce B2C Commerce 3, Cybersecurity Role Quick look	To control the access To can commerce store front data Learn the professional data	
Day - 5 12/5/23	4) Business value of equality 5, Impact of unconscious bias 6, Equality ally strategies	understand the business values Recognise the employed performance To learn practical ways	
Day - 6 13/5/23	7, object oriented program trailhead 8, Quick look, process builder 9, Real time event monitoring	Enhance the salesforce data in trailhead Trigger a field update Discover your salesforce organization.	

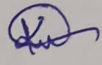





WEEKLY REPORT

WEEK - 1 (From Dt. 8/5/23.. to Dt. 13/5/23..)

Objective of the Activity Done:

Detailed Report: First of all open the Google Chrome and type a trailhead login then we will enroll the salesforce registration process. then we will join the telegram link then to know how to registered Salesforce trailhead then developer can send some important data later to click that notification to start the learning process. with salesforce trailhead to learn the skills they need to be succeed. To registered salesforce we can see the profile then we can fill the details to earn points. Data security trailhead to learning outcomes is control access to data using points to click security tools. Salesforce B2C Commerce storefront data as you can internationally. Cyber Security Professionals do and the skills they need to be succeed Business value of equality is a understand the succeed. Societal and business value of having a diverse, inclusive work force impact of unconscious biases can have Recognise unconscious bias and it is impact an employee performance.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 15/5/23	(10) The health care provider industry sector (11) The health industry payer sector (12) The life sciences medtech industry sector	Learn about goals and challenges Terms for health care payers Medtech industry	
Day - 2 16/5/23	(13) Salesforce Genie; Quick look (14) Salesforce enablement basics (15) Software testing fundamentals	Platform for customer magic Better business outcomes Learn about software testing	
Day - 3 17/5/23	(16) Data innovation with google cloud (17) Amazon Dynamo DB data access (18) Get started with salesforce development	Learn how to use data Use virtualised data build a simple app on the platform	
Day - 4 18/5/23	(19) Salesforce certified associate (20) Salesforce opportunities (21) Prospect tracking with salesforce leads; Quick look	To interact flash Cards Help to close more sales deals Customers with leads	
Day - 5 19/5/23	(22) Lead Record: step-by-step (23) The media industry (24) Mulesoft RPA process development	Learn to use salesforce To escape business models Deploy RPA process	
Day - 6 20/5/23	(25) winter 23 release highlights (26) Javascript developer 3 certification (27) Industries CPA developer certification maintenance	update the new features Review to update the salesforce Developer certification	

WEEKLY REPORT

WEEK - 2 (From Dt. 15/5/23.. to Dt. 20/5/23...)

Objective of the Activity Done:

Detailed Report: The health care provider industry sector can be learn about goals and challenges. The health industry Prayer Sector learn about the terms for Health care prayers. The life Sciences industry Sector to learn about the goals, challenges and terms for the pharmaceutical industry Sector. Salesforce genie to discover Salesforce Genie, the real-time platform for customer salesforce magic genie enablement magic to empower your enablement team to achieve better magic business to empower your enablement team to achieve better business outcomes Software testing fundamentals to learn about Software testing, why it's necessary & when to test. Data innovation with google cloud to learn how to use data. Amazon Dynamo DB data access to use virtualised data. Get started with Salesforce development build a simple app on the platform Salesforce Certified Associate to interact flash cards salesforce opportunities to help to close more sales deals prospect tracking with salesforce leads: Quick look to the customers with leads. Record step by step process trailhead to term how to use Salesforce the media industry to explore business models.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 22/5/23	28, Data modeling trailhead 29, Business value of equality 30, Equality ally strategies	- To give data structure - value of work face - Learn practical ways	(K)
Day - 2 23/5/23	31, Create an opportunity 32, Communication cloud 33, Mulesoft RPA lifecycle trailhead	- Build record type - To solve challenges - project management tasks	(K)
Day - 3 24/5/23	34, Content calendar planning 35, Approval process for public sector 36, public sector solutions designs	- To develop business - To simplify applications - Learn digital first solutions	(K)
Day - 4 25/5/23	37, Identify management in trailhead 38, Motion pattern creation 39, Ask data for explore	- To secure employees - Create custom motion - To ask business questions	(K)
Day - 5 26/5/23	40, Business rules engines 41, veterans mental health 42, Industries CPA foundations	- automate complex - learn about vrt mental health - To explore industries	(K)
Day - 6 27/5/23	43, Customer 360 data model 44, Salesforce B2C Commerce 45, Tableauz prep builder basics	- Data module objects - customised experience - To connect output data	(K)

WEEKLY REPORT

WEEK - 3 (From Dt. 22/5/23... to Dt. 27/5/23.)

Objective of the Activity Done:

Detailed Report: Data Modeling trailhead to give the data structure business value of equality value of work force.

Equality ally strategies to learn practical ways. create an opportunity build a record type to track earned revenue beyond gifts and donations. communications industry and transform your business mule-soft RPA. life cycle to discover project management tasks. Content Calendar planning how business use content marketing approval process for public sector to simplify and expedite application approvals. with automated workflows public sector solutions design learn digital-first solutions to help governments better serve constituents identify management in ensure employees have secure custom motion using the salesforce kinetics system, Motion pattern creation to secure access to the right workspace and information at all times ask data for explores in natural languages and get instant visualization in tableau business rules engines to streamline processes for any industry. veteran mental health resources for us military veterans and their families industries CPQ foundations

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 5/6/23	46, Product demos! Quick look 47, Code builder! Quick look 48, Salesforce designer! Quick look	Create demos to develop browser to learn skills	(K)
Day - 2 6/6/23	49, Salesforce business analyst 50, customer centric discovery 51, Content analytic and challenge intelligence	practice Quites learn goals, challenges measure the effectiveness	(K)
Day - 3 7/6/23	52, objection handling trailhead 53, prospecting Contact strategy 54, Pricing strategies and Sales	Effective communication learn the benefits customer salesforce satisfaction	(K)
Day - 4 8/6/23	55, Mulesoft centric Conversation 56, Macros for agents: Quick look 57, customer success for sales trailhead	Effective communication learn the benefits customer satisfaction	(K)
Day - 5 9/6/23	58, Mulesoft composer flows 59, Superbadge programme 60, Salesforce kinetics system	outcome data unlock awareness best practices and tools	(K)
Day - 6 10/6/23	61, power of us! Quick look 62, Macros for admin! Quick look 63, prospecting to improve sales	Learn non-profits use macros speed learn sales pipe-line	(K)

WEEKLY REPORT

WEEK - 4 (From Dt. 5/6/23... to Dt. 10/6/23...)

Objective of the Activity Done:

Detailed Report: Product demos learn how we create demos at Salesforce Code builder, Quick look develop from a browser using code builder. Salesforce designer quick look learn what salesforce designers do and the skills they need to succeed. Salesforce business analyst use practice Quizers and flash Cards to study for the certification Customers centric discovery best strategy for their business contents analytics and intelligence to measure and analyse the effectiveness of your content and audience engagement objection handling use the 3Ds method to manage customer objections with ease. prospecting Contact strategy that improves sales. Customer centric conversation engaged executives with effective communication strategies. pricing Strategies and Sales to price a deal and craft a sale proposal Customer centric Conversation to executives with effective Communication strategies macros for agent! Quick look them learn the benefits of Case management automation through macros.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 12/6/23	64, Lead Generation strategy 65, Sales Contracts & negotiations 66, Insight builder in customer data	create generation understand the process	(Signature)
Day - 2 13/6/23	67, Digital wallets ! quick look 68, Subscription management 69, DAO's ! quick look	Hold digital assets Discover the management learn about web 3.	(Signature)
Day - 3 14/6/23	70, onsite search dash board 71, Public sector solution Basics 72, Demo design strategies	Search strategy Discovery solution create the demos	(Signature)
Day - 4 15/6/23	73, Experience clouds site strategy 74, public sector data security 75, Consumer goods cloud offline	Define goals protecting cloud Setup Con	(Signature)
Day - 5 16/6/23	76, customer data platform 77, The insurance industry 78, Surgical case visit and field trailhead	real time in sights Discovery industry Setup data invention	(Signature)
Day - 6 17/6/23	79, Web 3.1 feature of internet 80, NFTS !, Quick look 81, Shift creation & Assignment	Digital economy To the power takers working any set of hours.	(Signature)

WEEKLY REPORT

WEEK - 5 (From Dt...12/6/23.. to Dt...17/6/23...)

Objective of the Activity Done:

Detailed Report: Lead generation strategy learn how we create a lead at Salesforce sales contracts and negotiation to understand the process of creating and negotiating business contracts. Licensing premitting and it learn about the objectives related to inspections insights builder in customer data use insights builder to create using a drag and drop visual builder digital wallets Quick look learn how to set up and connect wallets that hold digital assets Subscription management discover the capabilities of Salesforce DAD's Quick look; learn about decentralized autonomous organisations and how they are used in web 3, Evaluate the performance of your on-site Search dashboards. Learn how we maximize the impact of events of Salesforce. Discover how public sector solutions help Government agencies Streamline processes. Create and deliver compelling demos and cloud site protect and defend public sector data processed and stored in the cloud. setup consumer goods cloud offline mobile app. to record store visit data offline.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1 7/8/23	Live session about the Salesforce modules Competition of modules	create generation understand the Process.	(K)
Day - 2 8/8/23	Super badges challenges Business administration Specialist	Hold digital assists learn about web 3	(K)
Day - 3 9/8/23	Completion of sales and marketing Superbadge	Search strategy discover solution create the demos	(K)
Day - 4 10/8/23	The supermodules in the superbadge can be completed to open the Main Super badge	Define goals protecting cloud Setup con	(K)
Day - 5 11/8/23	Main super badge unlocked and Competition of all modules in main Superbadge	Real time in sights Discovery industry	(K)
Day - 6 12/8/23	live session for clearance of doubts	Digital economy to the power takings	(K)

WEEKLY REPORT

WEEK - 6 (From Dt. 1/8/23..... to Dt. 12/8/23..)

Objective of the Activity Done:

Detailed Report:

In this week day - 1 completed with live session about 3 hrs. clearing doubts in live session and explain about modules and earning superbadges.

Day-2 I completed all the submodules above the super badge to reach it

After completion of modules super badge is unlocked, and have to complete the submodules in the super badge

Business administration Specialist Superbadge can be unlocked by completing the modules such as Data Security, sales and marketing administration.

* The main superbadges in salesforce administrator are lightning experience reports and dashboard specialist of user authentication Specialist superbadge.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

It's an exciting time of ecosystems as we have released the next to get back to growth, employees and in terms of people interactions customer like must trust that you are looking out for their health and safety. work brings together the products and guidance you need to meet their word expectations and get the facilities the word out that you are ready for business available and maintenance use our work place safety clarity of job roles you need to make sure that your training strategy and some protocols with the help of using prodedures, proccuses and discipline holding and delete the informal training sessions to show people how to use them in addition, validate that the business dashboards you created meet their needs all this validations and testing will help you drive a successful roll outtime magagement Salesforce usage, let's talk about some matrices you can use to measure harmonious. Relationships business outcomes Sales data can use to measure harmonious relationship business outcomes Sales data can guide you to sustained Salesforce success.

If you know the socialization, how to separate the insights from the noise it all starts with asking the questions that matter to your business will be associated mutual support and the team work. Your business will be associated with the help of metrics to these questions lead the motivation conversion rates leads the rate by source by the pipe line owners with space and ventilation business you created meet their needs etc.--

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

The indeed editorial team comprises a diverse and talented team of writers, researchers and subject matters experts equipped with in-depth data and insights to deliver useful tips to help guide your career journey. Technical skills are qualities acquired by using and gaining expertise in performing physical or digital tasks. There are many different kinds of technical skills. Traditionally, people working in Mathematics, Computer Science, mechanics and information technology have used many to many technical skills. Today, however, many more industries rely on employees with that knowledge. For example, retail and food services workers often need to know how to use point of sale software. Some specific examples of technical skills might include examples of:-

- 1) Programming languages
- 2) Common operating systems
- 3) Software proficiency
- 4) Technical writing
- 5) Project management
- 6) Data analysis

* A very wide gap between industry and job type. For computer programmes, knowledge of various coding languages is considered a technical skill. Customer service representatives may need technical skills relating to management and telephone systems. Teachers might need technical skills.

related to instructional technologies and software applications ranging from student behaviour monitoring to grading. They are very important because nearly every job relies on different tools. If you have sought after technical language and skills common in your industry. Excellent customer service his skillful handling of tools and heavy technical and practical success of hands of the experiment.

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

A good manager has all the skills and can implement these skills for running the organisation properly. There are five managerial skills they are technical skills, conceptual skills, interpersonal and communicational skills, decision making skills. Accountant, engineer, surgeons all have their technical skills for effective task performance for example mechanical work with tools and their supervisors should have the ability to teach them how to use those tools. Simplify, accountants apply specific techniques in doing their job. Their skill is most necessary and valuable at a supervisory level of first level management a manager is a must in communication skill. The manager must be able to convey ideas and information to others effectively. A manager's job is to control the subordinates and gives high level managers (or) administrations information about what's going on.

In simple words, a manager's job is to make decisions that will lead the organisation to the attainment of its goals. Decision making skill is the skill that makes a manager able to recognize opportunities and threat and then select an appropriate course of action.

to tackle them effectively so that the organization can benefit from them, approaches to selecting managers are not always going to make the best decision.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Communication Skill is one of the improvement in oral communication is the ability to communication successful something that is natural part of human personality (or) something you can leave? Many believe it is a mixture of both in written communication some greatest communications in history do seem to have been "born" speakers and conversational abilities, delivery and words leave an indelible stamp we have to speak someone may be have fully confidence levels while communicating and anxiety management to improve your communication skill will all understanding others in each other to get understood by others in each a multitude of their character. Extempore speech and ability to articulate the key points, to close the conversation to maintain and the protocols. Understood your emotional quotient to communicate well, you must first understand yourself and how you react things by cultivating honest self-awareness, you will be able to become more emotionally stable and that be useful for improving your interactions with other people communication and there by, your communication skill to generate

Great some thing and thanking and appreciating
by the other people communication techniques to get
the most out of the your improve yours professional
Skills.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

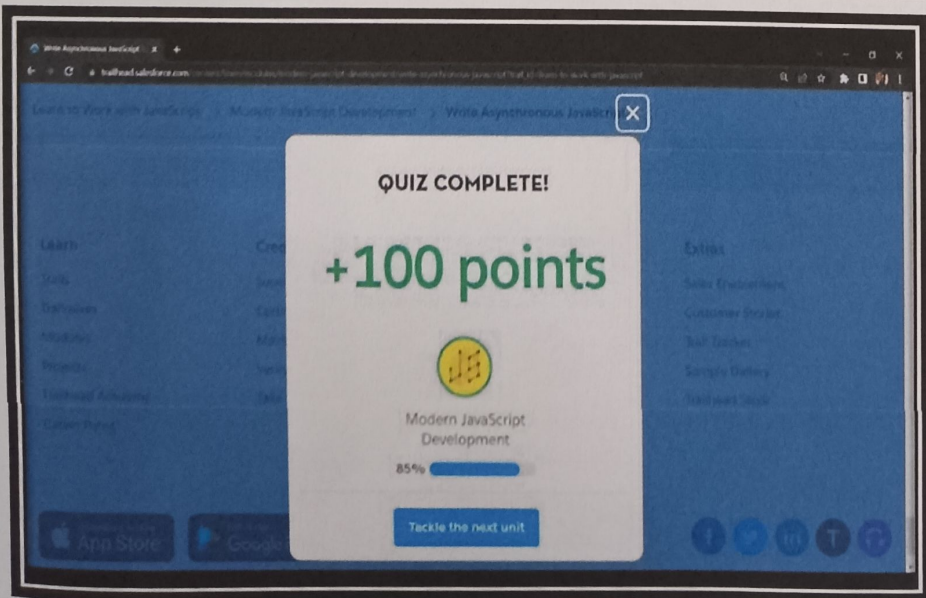
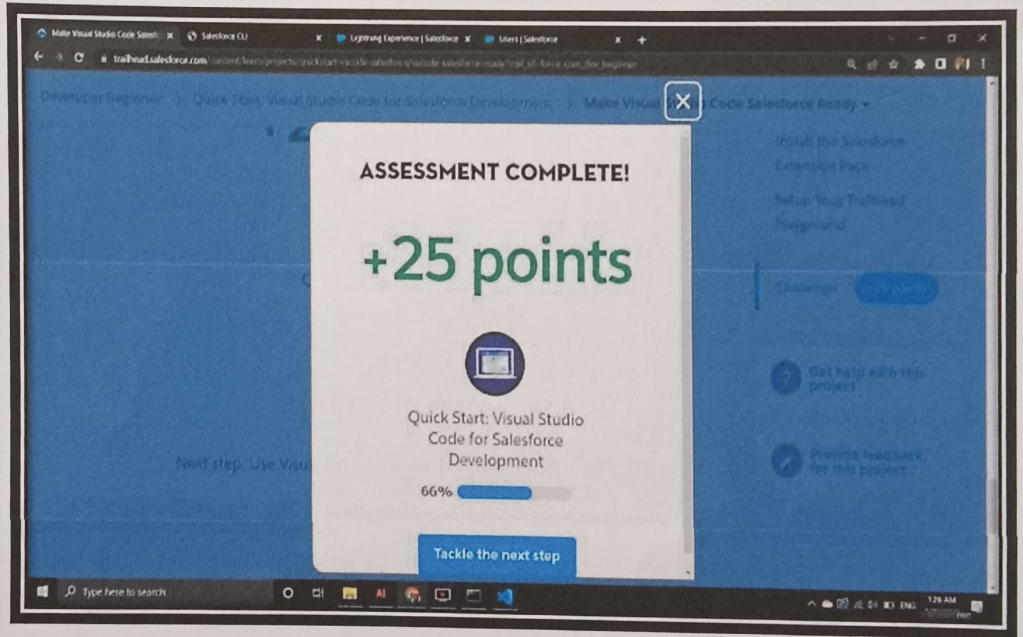
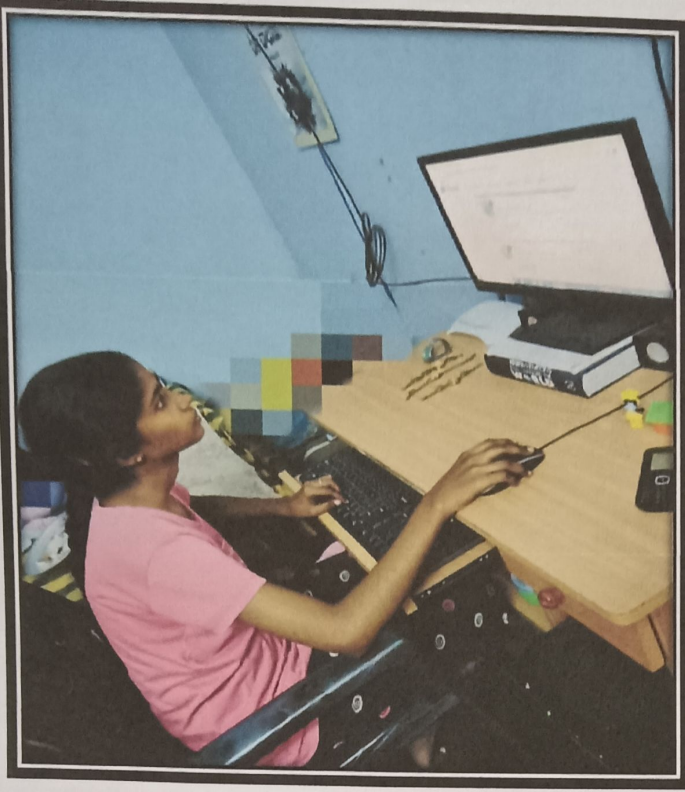
Leading a team, whether it consists of 10 team members or 100, is never easy. Grouping different types of people with different can often lead to clashes, miscommunication and can impact workplace productivity so much, so that it can drive you crazy. However, if handled with little task you can make your team accomplish great professional goals getting them on the same page is different, but making them work in unison to achieve a common goal is no small feat. No matter how productive your team is, there are always to be incorporated to take workplace productivity to a whole new level. The best leaders in the business understand the power of ownership. Giving ownership to the team members means nothing but letting them make their own decisions and making them accountable for their own decisions and their for his work induces a sense of responsibility in him regarding his work. Induces a he starts to see his work differently so that his decisions can impact the performance of the entire team. Now, giving ownership can take different forms like leading a project, handling the responsibility of a task. It shows that you have entrusted your

team members and their capabilities to address a specific job and when you do this you realize that there is nothing more powerful than building someone's self-esteem in our organization a lot of successful business thrive on effective communication. Now a project manager must ensure effective communication prevails in a team.

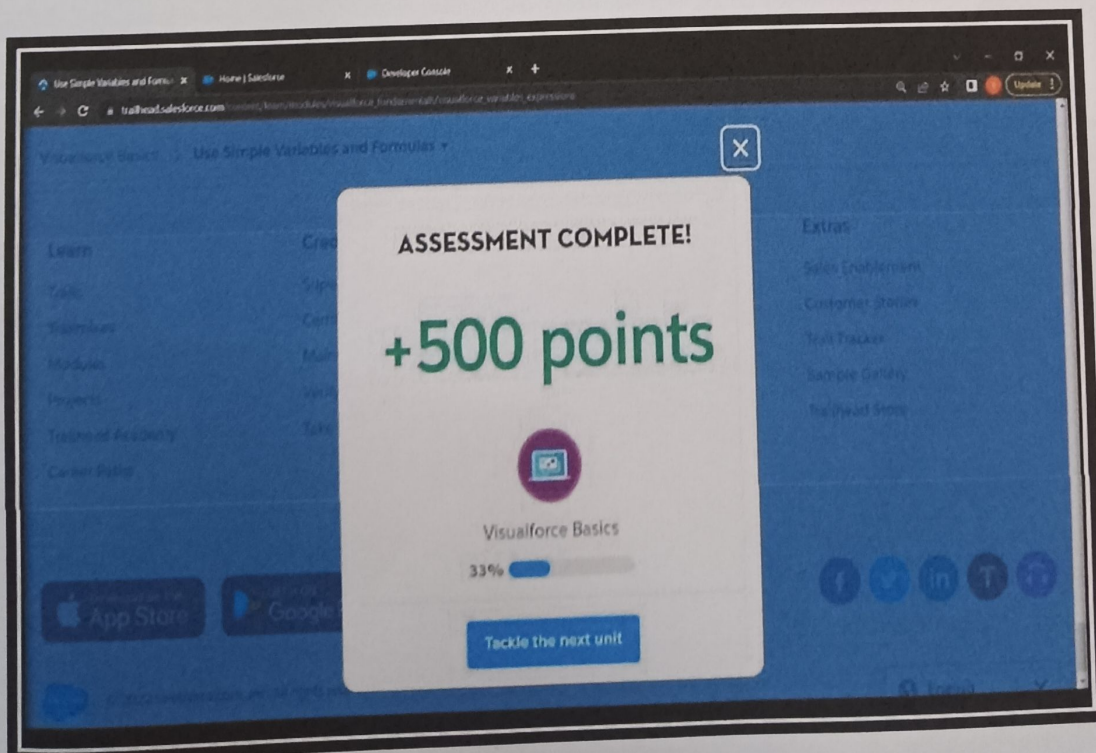
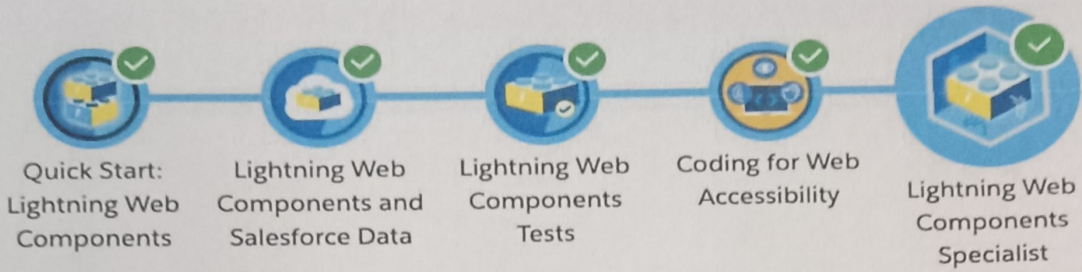
Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Technology is changing the way organizations and their employees need to accomplish their work. Empirical evidence on this topic is scarce the aim of this study is to provide an overview of the effects of technological developments on work characteristics and to derive the implications for work demands and continuous vocational education and training (CVET) what are the implications there of for continuous vocational education and training & technologies, defined as digital, electrical or mechanical tools that affects the accomplishment of work tasks are considered in various disciplines, such as sociology or psychology. A theoretical framework based on theories from these disciplines was developed and statements on the relationship between technology and work characteristics twenty one studies met the conclusion criteria empirical evidence was extracted and its implications for work demand and CVET were derived by using a model that illustrates the components of learning environments. Evidence indicates the increase in complexity and mental work, especially while working automated systems and robots. Manual work is reported to decrease

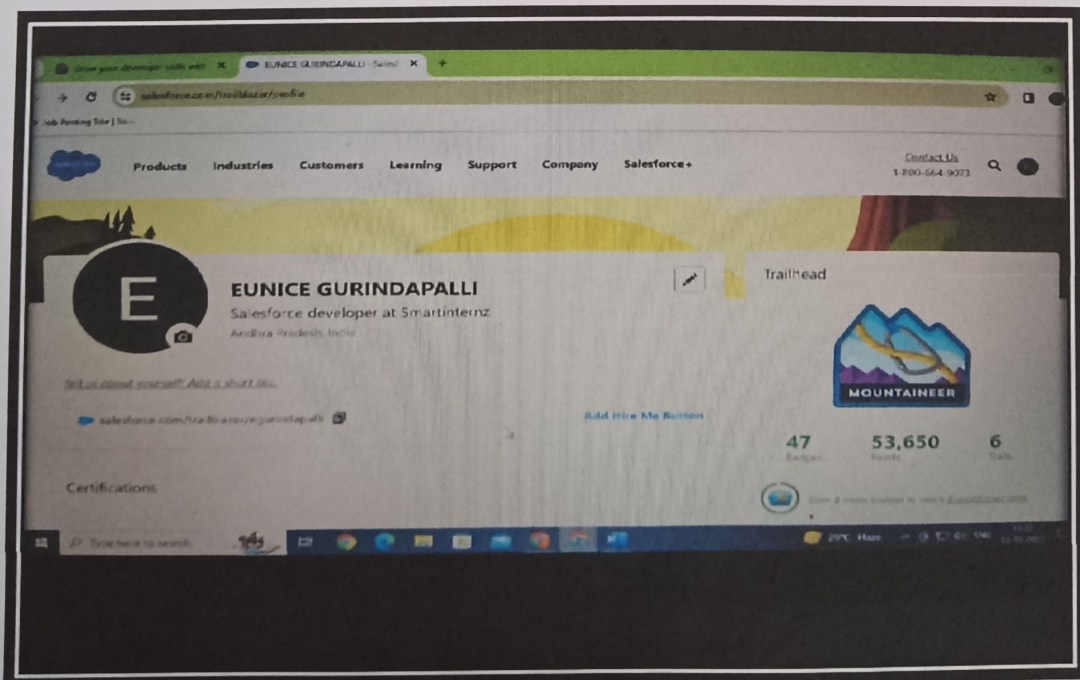
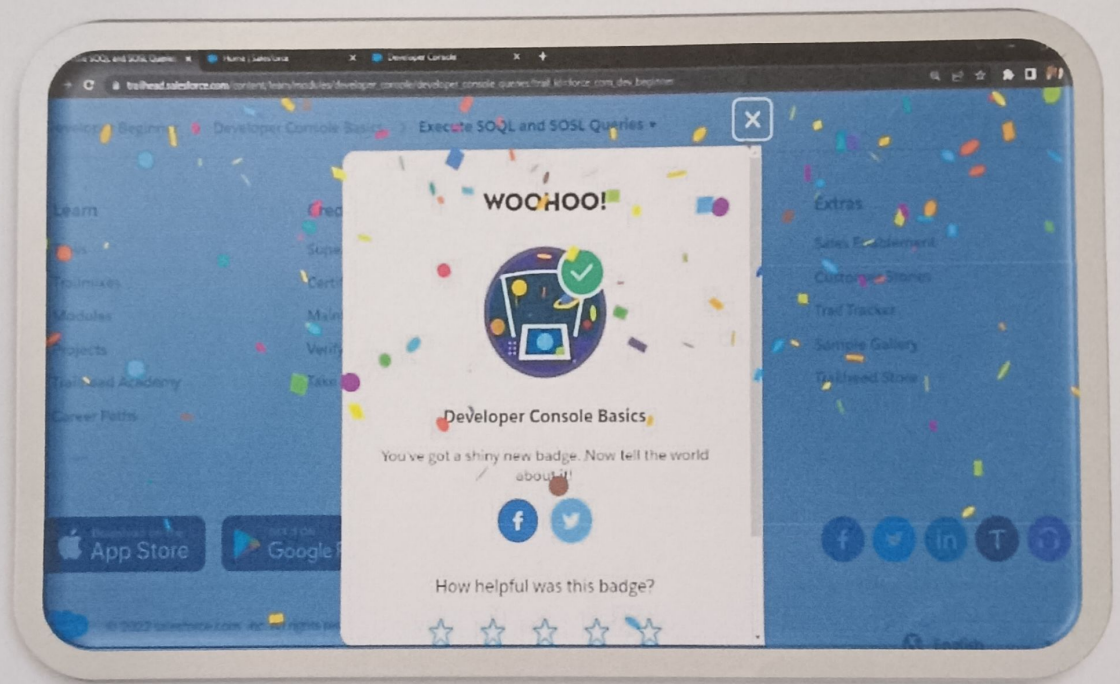
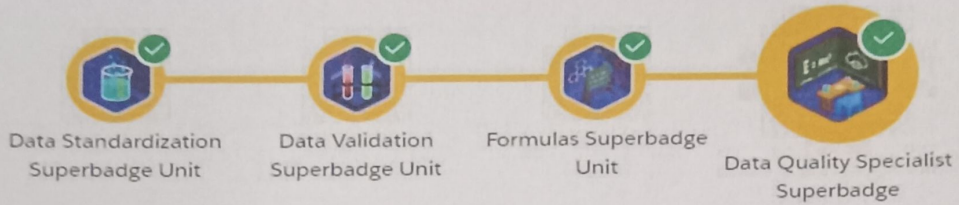
On many occasions work load and work flow interruptions increase simultaneously with autonomy regards to digital communication devices. Role exceptions and opportunities for development depend on how the profession and technology relate to each other. when working with automated systems about knowledge, skills for self and time management for further professional career development.



Prerequisites



Prerequisites



EVALUATION

Student Self Evaluation of the Short-Term Internship

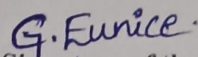
Student Name: Gurindapalli. Eunice	Registration No: Y213158006
Term of Internship: From: May	To: July
Date of Evaluation:	
Organization Name & Address: Smart Intern.	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:


 Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Student Name:	Gurindapalli Eunice	Registration No:	Y213158006
Term of Internship:	From: May	To:	July
Date of Evaluation:			
Organization Name & Address:	Smart Intern.		
Name & Address of the Supervisor with Mobile Number	Mrs. k. vidhyadhari		

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
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12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

K. Vidhyadhari
Signature of the Supervisor

INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Gurindapalli. Eunice

Programme of Study: B.sc [BBC]

Year of Study:

Group: B.sc. Biotechnology.

Register No/H.T. No: 4213158006

Name of the College: St. Ann's college for women.

University: Acharya Nagarjuna University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	25	25
2.	Internship Evaluation	50	50
3.	Oral Presentation	25	25
	GRAND TOTAL	100	100

Date:

K. Vidyadhar
Signature of the Faculty Guide

Certified by

Date: 28/8/2023
Seal:

K. Vidyadhar
Signature of the Head of the Department/Principal

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Page No: